

The Jubilee Institute, Rothbury
Minutes of the Annual General Meeting
Management Trustees Committee
30th May 2019

Present: Trustees: Pat. Moloney (Chair), John Rutherford (Treasurer), John Lewis (Secretary), Heather Lister, Pat Lewis, Helen Malone, Christine Abbs, Margaret Blanshard, Ken Branson, Duncan Norman, Francine Needham and Jo Elcoat.

In Attendance: Ian Armstrong, and 6 other local residents and user group representatives. (Penny Ford and Lorna Aiken (Wildlife Trust) Simon Fountain (URC) and David Brown (Pipe Band).

Apologies received: Larry Lampert (Auditor). Clive and Joan Wilkinson, Margaret Hammond, Richard and Ros Maudslay, David and Anthea Logan Wood, Siobhan Sheehy, Jack and Monica Ronaldson, Gordon and Helen Cameron, Gloria and Adrian Hulford, Canon John Sinclair, John Wylam, Wilma and Sandy Hunter and Captain and Mrs J M Burn.

1. Minutes of the Annual General Meeting held on 24th May 2018 were available to all attendees. Approval of the Minutes as a true record was proposed by Ian Armstrong and seconded by Pat Lewis and they were duly signed and dated by the Chair.

2. Matters arising: None.

3. Report from the Chair: Pat Moloney extended a warm welcome to all in attendance and invited them to refreshments afterwards. Papers for the meeting had been distributed including the Agenda, Annual Report of the Jubilee Institute for 2018-2019, statement of income and expenditure and the Minutes of the 2018 AGM. PM gave thanks for Fiona Foreman, the Caretaker, who does so much to enable the smooth running of the Institute and who keeps it well cleaned and organised. PM reported that the Trustees had a 95% attendance record for monthly meetings in the last year and thanked all existing Trustees for agreeing to stand again. He said that the Objectives for the year as in 3.1.1 of the Annual Report had been largely achieved. Once again we have had some funding from external bodies and especially pleased that the Co-op had once again chosen JH as one of the local charities benefitting from their funding. This year their donation had been used towards refurbishment of The Thrum Room. He also gave thanks to the Patrons for their invaluable continued support. Since the introduction of the new security entry system there have been no security issues in the last year. We have organised our records in compliance with the new GDPR. PM thanked Ken Branson for coming out of "retirement" and once again being the Duck for the Duck Race on Bank Holiday Monday. He also thanked Steven Bridgett, his friends and the other helpers on the day. The first phase of repointing has been completed and also, thanks to help from John Mawer, the website is now up and running. Pat explained about the Give as You Live scheme for which the Hall has signed up. He said that it needs to be more widely publicised but if you spend with Amazon, eBay and M&S you can opt for a contribution to be given to JH through them. Finally Pat said that he still wishes to change the side entrance door and hopes that this can be ongoing in the forthcoming year. From the floor David Brown said that there had on occasions been unwelcome visitors coming into the building during pipe band rehearsals and Pat Moloney said that he would hope that some sort of warning sound could be installed with the new door to alert users to these unwelcome people entering.

4. Use of the Hall: John Lewis ran through the Annual report and showed various slides to clarify the lists. He thanked Christine Abbs for producing the data for him to prepare this. As seen in the Report, some long standing users have stopped coming but there have been several new ones and it is hoped that they will continue to use the facilities. Sadly the Youth Project now seems to have closed due to decreased funding and a lack of volunteers. Apart from the refurbished Thrum Room, there are other rooms now available for hire. We are sorry to have lost the RVS Music and Memory Sessions but are pleased that the RVS Day Centre continues. The vegetarian meals before some films were enjoyed by many but these have now ceased- unless someone else wants to take up that spatula! All the usage of the building is tabled within the Annual report.

5. Treasurer's Report: John Rutherford ran through the accounts as they appeared in the Annual Report and thanked Larry Lampert for auditing them so efficiently. The Hall's finances are in a generally robust state with no major changes from last year. JR also explained again why the Trustees are happy that there is a large sum in the accounts which it is necessary to keep for emergencies in a large, elderly building. It is also there as a stop gap in the event of a large falling off of hirers for the hall. JR said that we do have a "reserve policy" which is roughly twice the annual expenditure which would tide us over for a year or two. He said that the Patrons' donations continue to be invaluable.

6. Election of New Trustees: The chairing of the meeting was handed over to Ian Armstrong for the few moments that the sitting Trustees were unelected. A list of the current Trustees was shown on the screen. The existing Trustees were all re-standing and David Brown proposed and Alison Rutherford seconded they were unanimously re-elected. Ian Armstrong then dealt with the election of Duncan Norman and Jo Elcoat to the Trustees. They had previously been co-opted and their election was proposed by Penny Ford and seconded by Alison Rutherford and they were duly elected

Ian Armstrong thanked the Trustees and Pat Moloney thanked him for chairing the election and we all adjourned to the refreshments in the Simonside Room.

HML 03.6.19