

Minutes of the Management Trustees Meeting

Tuesday, 16th April, 2019 at 7.30pm

Present: Pat Moloney (Chair and Minutes); John Rutherford; Christine Abbs; Margaret Blanshard; Ken Branson; Helen Malone; Jo Elcoat; Duncan Norman; Francine Needham.

1. APOLOGIES: John Lewis, Pat Lewis, Heather Lister.

2. DECLARATION OF INTERESTS: None.

3. MINUTES of meeting held on 21st March, 2019:

(a) Corrections and acceptance: These were agreed. **JR** proposed and **KB** seconded. They were duly signed by the Chair.

(b) Matters arising:

Information Commissioner's Office have renewed our data license.

Mike Todd has offered to make a walk through video for the Hall.

Pump has been replaced and central heating now working perfectly. This fault may also have been causing the electricians to short out.

Duncan Elson has offered to renew our photos for the website. Two new photos have been provided for John Mawer, including the Thrum room renovation.

Confirmed everyone aware of change of AGM date to Thursday, 30th May, 2019.

Solar energy company have not yet paid us for solar power provided. **JR** to keep in mind.

4. FINANCE

a) JR updated Trustees regarding the accounts. On track for an under spend of approximately £1200. Larry Lampert has had initial sight of the accounts and is happy with the way things are presented. Everything balances and the financial situation is healthy!

b) Trustees agreed annual pay rise for Fiona.

c) Discussion regarding funding of next year's objectives, primarily the continuation of the pointing and possible installation of a new door at the side entrance. Trustees recommended that Storey Edmondson be approached again re quote for both the single gable end repointing, but also the total cost of finishing the pointing on the Bridge Street wall as well. **PM** to revisit costing. Also decided that **PM** attend funding fair on May 9th to see if we could get a contribution to the total cost. Trustees were willing to make a matched fund contribution of up to £9000, although this would clearly make substantial inroads into our finances. **PM** also to obtain an updated cost for a new side door.

5. 2018-19 OBJECTIVES

(a) Side entrance: additionally, to look for contributory funding from outside source.

(b) External pointing: as (a). Prices to look at completing the work or just the Main Street gable end.

(c) It was decided to remove the air brick installation work from **Objectives** and continue under building issues.

6. ROOM HIRE AND ALCOHOL LICENCE:

A firm of solicitors have booked the Thrum room in advance for a minimum of six months on a one afternoon per week basis, with an option to extend, if it is successful.

It was agreed we would not charge the National Parks for their use of the hall, after our problems with the heating.

The Youth Project rooms are not being used, other than for the occasional project meeting, and no rent is being paid at present. **PM** to write to Graham Lockwood to clarify the situation. Trustees may need to consider other uses for the room(s)-one currently being used for our storage.

It was noted that MIND would have free use of the Thrum room for the next 6 weeks for their follow up on the tragic circumstances of 3 weeks ago.

7. SOCIAL PROGRAMME:

- (a) Duck race sheets distributed. **FN** has also distributed posters and sheets to Tully's and Greenwell Bakers. She needs to see Debbie Noble at the Turk's Head to confirm they are willing to repeat their part from last year.
- (b) **FN** suggested a murder-mystery role play, perhaps around September/October, and asking CADS if they would contribute actors for the scenarios. She will look into this further.
- (c) **JE** suggested a quiz, following on from one she had attended, run by a couple who do this for free? She will look into this further re costings and availability.
- (d) **PM** raised the issue of acts and managers approaching the Hall to put on shows, usually on terms where they keep most of the ticket sales with the Hall making money on drinks etc. The general expectation seemed to be that we would have to organise tickets, publicity etc. It was agreed that for the returns, and the considerable effort involved, it was not worth our while currently.

8. ADMINISTRATION:

- (a) **AGM planning.** **JL** has provided a list of tasks to be completed.
- (b) Date of June meeting set for Thursday, 27th of June, at 7.30 pm. Dovecote Room booked.

9. COMMUNICATIONS AND WEBSITE:

- (a) Passwords are ready (but not changed yet) for both the internet access points in the building. One works better upstairs, whilst the other is for the main hall primarily.
- (b) **PL** will meet with John Mawer on her return to finalise the website, with the hope it is up and running well before the AGM.

10. SECURITY:

No issues.

11. BUILDING ISSUES AND MAINTENANCE:

- (a) **PM** to contact Rob Newstead re replacing/repairing the blinds in the Simonside Room.
- (b) **DN** queried the cracks in the interior walls in the corner of the building, visible when you come upstairs. Previous surveys have stated that this is not a fundamental issue, but does merit keeping an eye on.

12. AOB:

- a) **JR** to update asset register.
- b) **JR** noted that the hire price notice in the lobby still carries **PL**'s name. **JL** to amend it.
- c) **FN** will be on the bar for a function supporting the Air Ambulance on 17th May. To use up the near sell by date beer.

13. ITEMS NEEDING EDITING FOR WEB PUBLICATION: None necessary.

There being no further business the meeting closed at 8.20pm.

Date of next meeting: Thursday, June 27th, 2019.

P.Moloney
18.04.19