

The Jubilee Institute, Rothbury
Minutes of the Annual General Meeting
Management Trustees Committee
24th May 2018

Present: Trustees: Pat. Moloney (Chair), John Rutherford (Treasurer), John Lewis (Secretary), Heather Lister, Pat Lewis, Helen Malone, Christine Abbs, Margaret Blanshard, Ken Branson.

In Attendance: Ian Armstrong, and 14 other local residents and user group representatives.

Apologies received: Francine Needham (Trustee), Larry Lampert (Auditor). Clive and Joan Wilkinson, Margaret Hammond, Bill Miller, Shirley Harrison, Richard and Ros Maudslay, David and Anthea Logan Wood, Siobhan Sheehy, Katie Scott, Jack and Monica Ronaldson, Katy Ingham, Gordon and Helen Cameron, Gloria and Adrian Hulford, H & H Hjärdeng, Craig Forsyth and Captain and Mrs J M Burn.

- 1. Minutes of the Annual General Meeting** held on 25th May 2017 were available to all attendees. Last year's Minutes should have said that JH is 130 years old, not 120, and this was duly amended. With this correction approval of the Minutes as a true record was proposed by Pat Lewis and seconded by John Rutherford and they were duly signed and dated by the Chair.

- 2. Matters arising:** None further.

- 3. Report from the Chair:** Pat Moloney extended a warm welcome to all in attendance and invited them to refreshments afterwards. Papers for the meeting had been distributed including the Agenda, Annual Report of the Jubilee Institute for 2017-2018, statement of income and expenditure and the Minutes of the 2017 AGM. PM gave thanks for Fiona Foreman, the Caretaker, who does so much to enable the smooth running of the Institute and who keeps it well cleaned and organised. PM reported that the Trustees had a 93% attendance record for monthly meetings in the last year and thanked all existing Trustees for agreeing to stand again. He said that JH is 130 years old this year and there will be a celebration Ceilidh in September to mark this which he hoped a lot of local people would attend. He said that the Objectives for the year as in 3.1.1 of the Annual Report had been largely achieved and he is particularly pleased with the installation of the 75 inch TV screen in the Cheviot Room. Once again we have had some funding from external bodies and especially pleased that the Co-op had once again chosen JH as one of the local charities benefitting from their funding. This year their donation will be used towards refurbishment of The Thrum Room. He also gave thanks to the Patrons for their invaluable continued support. Since the introduction of the new security entry system there have been no security issues in the last year. We have organised our records in compliance with the new GDPR and the updating of the Website is an ongoing matter. PM thanked Ken Branson for all the years that he has been the Duck for the annual Duck Race on May Bank Holiday. Ken has resigned from being the duck but fortunately we have found a "duckling" willing to do it this year.

- 4. Use of the Hall:** John Lewis ran through the Annual report and showed various slides to clarify the lists. He thanked Christine Abbs for producing the data for him to prepare this. As seen in the Report, some long standing users have stopped coming but there have been several new ones and it is hoped that they will continue to use the facilities. Pauline Wilson for the U3A expressed thanks for the facilities of the Hall and there may still be more U3A groups using it in the future. Kay Evans for the Christmas Lights committee was grateful for the facilities and storage in the hall and promised an easier erection of the lights at the end of this year, hopefully with a cherry picker. David Brown noted that the Police had

stopped having their regular community meetings, which used to be in JH, and wondered why. The answer was that no reason had been given. John Lewis had mentioned that there are quite a lot of other places for hire in Rothbury, the churches, the pubs, the parish hall etc and Simon Fountain for the URC agreed that we are not in competition with each other.

5. Treasurer's Report: John Rutherford ran through the accounts as they appeared in the Annual Report and pointed out how they had changed now that Larry Lampert has advised him and has done the auditing – for which JR expressed his thanks. The accounts now simply show income and expenditure which is commensurate with a small charity like JH. In answer to questions from the floor he explained about the new entries in the figures showing amounts being transferred between accounts which is a new way of showing this and which looks odd alongside last year's figures -for this year only. In answer to a question from the floor JR said that the building is insured for about two and a half million and all the contents too. There are several Licences that we have to pay for and there has also been an additional sum to insure the Duck Race this year. He also said that he needed to tweak the insurance because of the additions of IT equipment but that there is an asset register of every item in the JH. He also explained why the Trustees are happy that there is a large sum in the accounts which it is necessary to keep for emergencies in a large, elderly building. It is also there as a stop gap in the event of a large falling off of hirers for the hall. JR said that we do have a "reserve policy" which is roughly twice the annual expenditure which would tide us over for a year or two. The Trustees would like to have the exterior of the building pointed but the sums involved are very large and so it will probably have to be done in stages. He noted that last year must have been sunnier (!) as the income from the solar panels had risen. He said that the Patrons' donations continue to be invaluable and have funded or gone towards such things as the purchase of the new TV screen. Sandy Hunter, from the floor, said it was a pity that the Patrons' donations were not inflation proof and perhaps that is something that should be considered.

6. Election of New Trustees: The chairing of the meeting was handed over to Ian Armstrong for the few moments that the sitting Trustees were unelected. A list of the current Trustees was shown on the screen. The existing Trustees were all re-standing and Steven Bridgett proposed their re-election which was seconded by Mike Jevons and they were unanimously re-elected.

Ian Armstrong thanked the Trustees and Pat Moloney thanked him for chairing the election and we all adjourned to the refreshments in the Simonside Room.

HML 25.5.18